University College Dublin National University of Ireland, Dublin

Statute 25

Consolidation of Statute 6 as amended and updating of academic titles

Universities Act, 1997

WE, the Governing Authority of University College Dublin, National University of Ireland, Dublin, a constituent University of the National University of Ireland, under and by virtue of the powers conferred on us by the above Act, do by this present instrument under our seal, make the statute hereunto annexed for University College Dublin, National University of Ireland, Dublin.

Given under the Common Seal

Of University College Dublin, National University of Ireland, Dublin The 12 day of December 2018



Present when the Common Seal of University College Dublin, National University of Ireland, Dublin was affixed:

Chairperson of the Governing Authority:

President of the University:

Eugene McCague

STATUTE 25

1. Background:

- i. Statute 6 has, over the years, been amended by Statutes 7, 8, 9, 12, 13, 15, 16, 17, 18, 19, 20, 21, 22, 23 and 24.
- ii. In May 2016, the Governing Authority endorsed amendments to academic titles approved by the University's Academic Titles Referendum.
- iii. The purpose of this Statute 25 is to consolidate the amendments made to Statute 6 into one single document and to update Statute 6 with the amendments to academic titles.
- iv. No substantive changes are envisaged by this consolidation which is considered an administrative exercise only.
- v. Any future amendments to Statute 6 shall be made to this Statute 25 and both the clean and annotated versions shall be updated accordingly.
- 2. Statute 6 is now hereby consolidated and amended to read as follows:

Statute 25: Consolidated Statute 6

Contents

CHAPTER 1 THE UNIVERSITY

CHAPTER 2 MEMBERSHIP OF THE UNIVERSITY

CHAPTER 3 THE PRESIDENT

CHAPTER 4 APPOINTMENT OF A PRESIDENT

CHAPTER 5 THE GOVERNING AUTHORITY

CHAPTER 6 THE ACADEMIC COUNCIL

CHAPTER 7 ASSESSMENT

CHAPTER 8 APPEALS IN RELATION TO THE RESULTS OF EXAMINATIONS

CHAPTER 9 OFFICERS OF THE UNIVERSITY

CHAPTER 10 THE REGISTRAR

CHAPTER 11 APPOINTMENT OF A REGISTRAR

CHAPTER 12 THE BURSAR

CHAPTER 13 VICE-PRESIDENTS

CHAPTER 14 ACADEMIC STRUCTURES

CHAPTER 15 THE COLLEGES

CHAPTER 16 HEADS OF COLLEGES

CHAPTER 17 SCHOOLS

CHAPTER 18 RESEARCH INSTITUTES AND ACADEMIC CENTRES

CHAPTER 19 FACULTY

CHAPTER 20 GENERAL INTERPRETATION AND LEGAL

REFERENCES

CHAPTER 21 DATE OF COMMENCEMENT

CHAPTER 22 DATE OF ENACTMENT

CHAPTER 1 THE UNIVERSITY

- 1. In accordance with the provisions of the Universities Act, 1997 University College Dublin has been constituted a University and by Order of the Minister for Education and Science, on 19th November 1998 the University is named University College Dublin, National University of Ireland, Dublin.
- The degrees, diplomas and other qualifications awarded by University College Dublin, National University of Ireland, Dublin shall be qualifications of the National University of Ireland and shall be so designated.
- 3. The objects of the University shall include i:
 - a) to advance knowledge through teaching, scholarly research and scientific investigation;
 - b) to promote learning in its student body and in society generally;
 - c) to promote the cultural and social life of society, while fostering and respecting the diversity of the University's traditions;
 - d) to foster a capacity for independent critical thinking amongst its students;
 - e) to promote the official languages of the State with special regard to the preservation, promotion and use of the Irish language and the preservation and promotion of the distinctive cultures of Ireland;
 - f) to support and contribute to the realisation of national economic and social development;
 - g) to educate, train and retrain higher level professional, technical and managerial personnel;
 - h) to promote the highest standards in, and quality of, teaching and research;
 - i) to disseminate the outcomes of its research in the general community;
 - i) to facilitate lifelong learning through the provision of adult and continuing education;
 - k) to promote gender balance and equality of opportunity among students and employees of the University.
- 4. The University shall, subject to the provisions of the Act and to the Charter, do all¹¹ things necessary to further the objects and development of the University and without limiting the generality of the foregoing, the University:
 - shall provide programmes of study, conduct examinations and award degrees and other qualifications;
 - b) shall promote and facilitate research;
 - c) may establish by incorporation in the State or elsewhere, or participate in the establishment of, such trading, research or other corporations as it thinks fit;
 - d) may collaborate with educational, business, professional, trade union, Irish language, cultural, artistic, community and other interests, both inside and outside the State;
 - e) shall maintain, manage and administer, and may dispose of and invest, the property, money, assets and rights of the University;
 - f) may collaborate with graduates, convocations of graduates and with associations representing graduates of the University both inside and outside the State;
 - g) may purchase or otherwise acquire, hold and dispose of land or other property;
 - h) may accept gifts of money, land or other property on the trusts and conditions, if any, not in conflict with this Act, specified by the donor.
- 5. In the performance of its functions the University shall have the right and responsibility to

preserve and promote the traditional principles of academic freedom and be entitled to regulate its affairs in accordance with its independent ethos and traditions and the traditional principles of academic freedom.

- 6. The academic staff shall have the freedom, within the law, in their teaching, research and any other activities either in or outside the University to question and test received wisdom, and to put forward new ideas and controversial or unpopular opinions without being disadvantaged, or subject to less favourable treatment by the University.
- 7. Save and except in the case of Statutes 2, 10, 11 and 14 4 of University College Dublin, National University of Ireland, Dublin the statutes of the University passed since the Universities Act 1997 came into force on 16 June 1997 are hereby revoked. The provisions of paragraph 7 of Chapter 1 of Statute 1 which are in the following terms are hereby affirmed and continued in full force and effect.

"The statutes of University College Dublin are hereby revoked but such revocation shall not affect any appointment made, right acquired, liability incurred or act done under any previous statutes. Notwithstanding the generality of the foregoing, any provisions of the statutes of University College Dublin referred to (expressly or impliedly) in this statute shall not be affected by such revocation."

CHAPTER 2 MEMBERSHIP OF THE UNIVERSITY

- 1. The President of the University, the members of the Governing Authority, the members of the Academic Council, the staff, the students and the graduates of the University and such other persons as the Governing Authority may appoint to be members are the members of the University for the time being and constitute the Body Corporate of the University.
- 2. All students of University College Dublin on whom a degree of the National University of Ireland was conferred as a result of their studies at the College before the commencement of the Act shall be regarded as graduates of the University.
- 3. In accordance with the provisions of the Act and with the policy of the University, equality of opportunity shall be afforded to all members of the University.

CHAPTER 3 THE PRESIDENT

- 1. The President is the Chief Officer of the University and a member of the Governing Authority.
- 2. The President shall be entitled to be a member of and preside at meetings of any and every committee appointed by the Governing Authority. The President shall be *ex officio* a member of the Academic Council.
- 3. The President shall be entitled to hold office for a period of ten years save in the event of the retirement, resignation or removal from office of the President before the completion of the term of office. The President shall not hold any other office or position without the consent of the Governing Authority.
- 4. A President shall be appointed by the Governing Authority in accordance with procedures determined by the statutes of the University.
- 5. A President may be removed from office in accordance with procedures determined by the statutes of the University.
- 6. The President shall, subject to the Act, manage and direct the University in its academic, administrative, financial, personnel and other activities and for those purposes has such powers as are necessary or expedient.
- 7. The President shall be subject to such policies as may be determined from time to time by the Governing Authority and shall be answerable to the Governing Authority for the efficient and

- effective management of the University and for the due performance of the functions of the office of Chief Officer.
- 8. The Governing Authority may, subject to such conditions as it thinks fit, delegate to the President any of the functions of the Governing Authority or the University relating to the appointment of employees of the University and the determination of selection procedures iv.
- 9. The President shall have power to delegate any of the functions of Chief Officer to an employee of the University including any function delegated under the foregoing section unless those functions are so delegated to the President subject to the condition that they shall not be subdelegated and the employee shall be answerable to the President for the performance of those functions.
- 10. Notwithstanding any such delegation the President shall at all times remain answerable to the Governing Authority in respect of the functions so delegated.
- 11. The President shall be the accounting officer for the University and shall prepare and submit to the Governing Authority an Annual Report on the state of the University.
- 12. The President shall reside in the official residence provided during the President's term of office.
- 13. If the Governing Authority considers it appropriate to do so, a person who, having served as President for the full term of office and not having attained the age at which he or she is otherwise required to retire may, at the absolute discretion of the Governing Authority, be offered a Professorship in an appropriate subject/discipline by the Governing Authority upon the conditions applicable to Professorships of that type within the University.
- 14. At the discretion of the Governing Authority, the honorary title "*President Emeritus*" may be granted to a person who has served as President of the University.

CHAPTER 4 APPOINTMENT OF A PRESIDENT

- 1. In the event of the death or removal from office of the President, or on receipt of notice of the President's intention to resign from office, or at any time not less than one year before the expiry of the term of office of the President, the Governing Authority shall determine the arrangements for the appointment of the next President.
 - These arrangements shall be designed to ensure the participation in the selection process of candidates of the highest quality, including candidates from outside the University, and shall include the appointment by the Governing Authority of a Search Committee and a Selection Committee.
- 2. The Search Committee, having sought the opinions of members of the University and appropriate persons external to the University, shall determine the qualities and qualifications required of candidates for the office of President and the criteria to be employed in assessing the suitability of candidates for the office. The Search Committee shall then arrange for the international advertisement of the forthcoming vacancy and invite applications from suitably qualified candidates for appointment by the Governing Authority to the office of President.
- 3. The Selection Committee shall consider all applications received for appointment to the office of President and, having regard to the criteria set down by the Search Committee, shall take appropriate measures to assess the suitability of candidates and to determine which, if any, of the candidates is suitable for appointment to the office of President.
- 4. In the event that the Selection Committee determines that one or more candidates is suitable, it shall recommend to the Governing Authority the candidate which it deems to be most suitable for appointment to the office of President.

- 5. The Governing Authority may appoint the candidate recommended by the Selection Committee to the office of President. If the Governing Authority determines that the recommended candidate is not suitable for appointment to the office of President, the Selection Committee shall be requested to recommend another suitable candidate.
- The Selection Committee may, if one or more of the remaining candidates is considered suitable, recommend to the Governing Authority another candidate for appointment to the office of President.
- 7. The Governing Authority may appoint to the office of President an alternative candidate recommended by the Selection Committee. The Governing Authority shall not appoint to the office of President a candidate who has not been recommended by a Selection Committee set up in accordance with the provisions of this statute.
- 8. In the event that the Selection Committee decides that no candidate is suitable for appointment to the office of President, or the Governing Authority decides that no candidate recommended by the Selection Committee is suitable for appointment, or a candidate offered appointment by the Governing Authority declines to accept the appointment, the Governing Authority shall recommence the procedures set out above from any stage which, having regard to all the circumstances, the Governing Authority determines to be appropriate.
- 9. There shall be an Acting President in the event that the term of office of the incumbent President expires before a new President has been appointed by the Governing Authority, or before the person appointed to the office of President by the Governing Authority has assumed office or if, for any other reason, the office of President is temporarily vacant or the current President is unable for the time being to discharge the duties of the office of President. The Deputy President shall hold office as Acting President until such time as a President appointed in accordance with the procedures set out in this statute assumes office and when the President is unable or unavailable to hold office.
- 10. In the event that the Deputy President is unable or unwilling to assume the office of Acting President or to continue in office as Acting President, the Governing Authority shall appoint a suitable person to the office of Acting President.
- 11. For the duration of his or her term of office, the Acting President shall, subject to the Act and the statutes of the University, manage and direct the University in its academic, administrative, financial, personnel and other activities and for those purposes shall have such powers as are necessary or expedient. The Acting President shall be answerable to the Governing Authority for the efficient and effective management of the University.

CHAPTER 5 THE GOVERNING AUTHORITY

- 1. The Governing Authority of the University shall be established in accordance with the Act and the functions of the University shall be performed by or on the direction of the Governing Authority. All acts and things done by the Governing Authority, or in the name of or on behalf of the University with the express or implied authority of the Governing Authority, shall be deemed to have been done by the University.
- 2. The Governing Authority shall direct the form, custody and use of the Common Seal of the University.
- 3. Regulations shall be made by the Governing Authority relating to the selection, election, nomination or appointment of members of the Governing Authority as it thinks fit and shall include procedures for the filling of casual vacancies.
- 4. No act or proceeding of the Governing Authority shall be invalidated by any vacancy amongst its members, or by any defect in the election of or appointment of any of its members which may subsequently be discovered.
- 5. The functions of the University are to further the objects (which are described in Chapter 1,

Paragraph 3 of this Statute) and development of the University. The functions of the Governing Authority shall be in pursuance of the objects of the University, but include within the constraints of its budget:

- a) to control and administer the land and other property of the University;
- b) to appoint the President and such other employees as it thinks necessary for the purposes of the University;
- c) subject to the Act, the Charter and to the statutes and regulations to determine the membership from time to time of the Governing Authority;
- d) to perform such other functions as are imposed on it by or under the Act or by any other Acts, or by the Charter, statutes and regulations.
- 6. The Governing Authority has, subject to the Act or any other Act or its Charter such powers as are necessary for the performance of its functions.
- 7. The President shall be entitled to preside at meetings of the Governing Authority unless the Governing Authority, in accordance with the provisions of the Act, determines that a person other than the President should chair the Governing Authority.
- 8. Subject to the Act and to the Charter, the Governing Authority may, and where required to do so by the Act, shall make statutes for the general governance of the University and may also make regulations. The exercise of such powers shall be subject to the consideration of any representation on the subject thereof after consultation with the Academic Council in making a statute relating to the academic affairs of the University including the curriculum of, and instruction and education provided by the University and with the trades unions and staff associations representing such staff of the University as may be affected by the provisions of a statute relating to terms and conditions of employment.
- 9. No resolution for making a new or amended statute shall have effect unless a notice of motion to make or amend the statute shall have been given to the members of the Governing Authority and a copy of the statute proposed shall have been sent to each member of the Governing Authority at least seven days before the meeting at which the motion is to be considered, provided that the Academic Council or other appropriate body has had an opportunity of pronouncing an opinion on it.
- 10. The Governing Authority as soon as it is practicable shall appoint a Finance, Remuneration and Asset Management Committee and an Audit and Risk Management Committee.
- 11. The Finance, Remuneration and Asset Management Committee shall consist of the President, the Registrar, the Bursar and not more than nine members of the Governing Authority appointed in such manner as the Governing Authority may determine and not more than three further members who shall not be employees of the University or current members of the Governing Authority. With regard to these three further members, the provisions of the following paragraph shall apply.
- 12. Paragraph 5 of the Fourth Schedule to the Universities Act 1997, provides that "a chief officer shall be entitled to be a member of and preside over any and every committee appointed by the Governing Authority". Subject to that provision the Finance, Remuneration and Asset Management Committee shall have a Chair who shall not be an employee of the University. The Chair shall be appointed by the Governing Authority with the approval of the President, and shall thereupon become a member of the Finance, Remuneration and Asset Management Committee and, if not already a member, shall become a member of the Governing Authority but without exceeding the maximum membership specified in the Act. On the recommendation of the Finance, Remuneration and Asset Management Committee, and with the approval of the President, the Governing Authority may appoint two further external members, not employees of the University or current members of the Governing Authority to the Finance, Remuneration and Asset Management Committee. It shall be the

duty of the Finance, Remuneration and Asset Management Committee to supervise the financial affairs of the University and to advise the Governing Authority on any matter relating to the financial management of the University. A report shall be prepared for each meeting of the Governing Authority outlining all decisions made by the Finance, Remuneration and Asset Management Committee since the previous meeting of the Governing Authority and the basis for such decisions. The quorum for the transaction of business will be as follows: (i) if there is an even number of members on the Committee, the attendance of half the number of members; or (ii) if there is an odd number of members on the Committee, the attendance of half the number of members rounded down to the nearest whole number, provided always that one external member is in attendance. For the purpose of calculating the quorum, that number may include members participating by proxy, letter, email, telephone or video conference as determined by the Chair of the Committee. The agenda for meetings of the Finance, Remuneration and Asset Management Committee shall be circulated in advance of the meeting to all members of the Governing Authority. Any member of the Governing Authority shall, on request, be supplied with any documentation in the same manner as the Finance, Remuneration and Asset Management Committee.

- 13. It shall be the duty of the Finance, Remuneration and Asset Management Committee to keep in such form as may be approved by the Higher Education Authority all proper and usual accounts and records of all income received or expenditure incurred by the University.
- 14. It shall be the duty of the Finance, Remuneration and Asset Management Committee as soon as may be after the end of each financial year to make a report to the Governing Authority as to the state of the finances of the University.
- 15. It shall be the duty of the Finance, Remuneration and Asset Management Committee to monitor human resources, remuneration and pay policy in the context of the University's strategic development plan and finances and of national pay agreements and policies. The Finance, Remuneration and Asset Management Committee shall establish as a sub-committee a Remuneration Committee which shall have terms of reference as laid down by the Governing Authority. The Remuneration Committee shall consist of those members of the Finance, Remuneration and Asset Management Committee who are not employees, former employees, students or student representatives of the University. The Finance, Remuneration and Asset Management Committee may review the exercise by the Remuneration Committee of its functions and may recommend to the Governing Authority an amendment to those functions.
- 16. It shall be the duty of the Finance, Remuneration and Asset Management Committee to consider and approve the financial aspects of the acquisition, development, refurbishment, sale or other disposal of any land the property of the University or its subsidiaries as provided in Section 42 of the Act and with a view to best practice for the disposal of assets, the granting of access to or leasing or licencing of property or infrastructure for commercial arrangements and the management of significant capital expenditure proposals. Any such approval by the Finance, Remuneration and Asset Management Committee shall be to a maximum value which shall be determined in advance by the Governing Authority. Within that maximum value, the President shall have the authority to consider and approve those matters to a lower maximum value which shall be determined in advance by the Governing Authority. The exercise by the President of that authority shall be reported to the Finance, Remuneration and Asset Management Committee if, on a cumulative basis between meetings of the Finance, Remuneration and Asset Management Committee, it exceeds the maximum value of the authority granted to the Finance, Remuneration and Asset Management Committee by the Governing Authority.
- 17. It shall be the duty of the Finance, Remuneration and Asset Management Committee to oversee the establishment of and monitor the performance of any companies under the control of the University.

- 18. It shall be the duty of the Audit and Risk Management Committee to advise the Governing Authority on the audit of the resources of the University, to review the annual financial statements of the University and their format and to advise the Governing Authority on risk management issues.
- 19. The period of office of the Finance, Remuneration and Asset Management Committee and of the Audit and Risk Management Committee shall be coterminous with the period of office of the Governing Authority.
- 20. The Governing Authority may from time to time appoint such and as many committees consisting either wholly or partly of members of the Governing Authority as it thinks necessary to assist in the performance of its functions and may delegate to these committees any matters it may think proper.
- 21. Subject to the Act and the statutes the Governing Authority shall by regulation determine its procedures and business including arrangements for the convening of extraordinary meetings.

CHAPTER 6 THE ACADEMIC COUNCIL

- 1. There shall be an Academic Council which shall consist of the President, the Registrar, and:
 - a) the Head for the time being by whatever name known of each College and the individual in each College by whatever name known responsible for Research, and the individual in each College by whatever name known responsible for Teaching and Learning;
 - b) the Head for the time being of each School;
 - c) the senior member of staff having responsibility for each subject or discipline as the Governing Authority determines;
 - d) the holders of Full Professorships;
 - e) the holders of Professorships;
 - f) the Vice-Presidents of the University;
 - g) the Librarian;
 - h) an appropriate number of Associate Professors and Assistant Professors (also known as Lecturers) appointed by each College in accordance with such procedures as the Academic Council, with the approval of the Governing Authority, may determine;
 - i) the President and Education Officer of the Students' Union;
- j) an appropriate number of students appointed by each College in accordance with such procedures as the Academic Council, with the approval of the Governing Authority, may determine;
- k) co-opted members;
- 1) Professors and Lecturers who were members of the Academic Council on June 15, 1998 for so long as they continue to be members of the staff of the University.
- 2. The Academic Council shall, subject to the financial constraints determined by the Governing Authority and to review by the Governing Authority, and subject to the traditional principles of academic freedom, control the academic affairs of the University including the curriculum of, and instruction and education provided by, the University^x. The functions of the Academic Council shall include:
 - a) encouraging excellence in research and scholarship;

- b) promoting the highest standards of teaching and learning;
- c) advising the Governing Authority on academic matters and proposing to the Governing Authority the form and content of statutes to be made relating to the academic affairs of the University including the conduct of examinations, the determination of examination results, the procedures for appeals by students relating to results of such examinations and the evaluation of academic progress;
- d) advising the Governing Authority in relation to academic appointments;
- designing and developing courses of study and establishing structures to implement these courses;
- f) making recommendations relating to the selection, admission, retention and exclusion of students generally.
- g) determining the results of examinations and authorising the awarding of degrees and other awards;
- h) making recommendations for the awarding of scholarships and prizes;
- i) reviewing the procedures for considering appeals by students relating to the results of an examination:
- j) regulating the discipline of the students of the University and imposing penalties for breaches of discipline, subject to such right of appeal, if any, as may be provided for in the relevant procedures;
- k) advising the Governing Authority on procedures for quality assurance aimed at improving the quality of education and related services provided by the University;
- 1. implementing any statutes and regulations made by the Governing Authority relating to any of the matters referred to in this Chapter;
- m) such other functions as the Governing Authority or the Academic Council, with the approval of the Governing Authority, may determine.
- 3. The Academic Council may delegate any function ascribed to it by this Statute to the Registrar, to an officer or to a committee established in accordance with the Act and Academic Council or its relevant committees shall review the function, operation and decisions of such committees or officers on a regular basis.
- 4. The Academic Council shall determine and publish the regulations establishing and governing effective processes for the design, development, approval and monitoring of programmes of study.
- 5. Ordinary meetings of the Academic Council shall be held at such times as the Academic Council shall determine, provided that at least two Ordinary Meetings of the Academic Council shall be held during each session. A Special Meeting may be called by the President under such conditions as the Academic Council may determine.
- 6. The Academic Council may determine procedures for the convening and conduct of its meetings or the conduct of its functions, provided that procedures which relate to membership of the Academic Council shall have the approval of the Governing Authority.

CHAPTER 7 ASSESSMENT

- 1. Under the direction of the President, the Registrar shall be responsible for the conduct of all assessment and the transmission of results for consideration by the Academic Council or its appropriate committee. The Academic Council or its appropriate committee shall make all university awards, taking into account the decisions of meetings of Examination Boards.
- 2. Assessment shall be conducted under the regulations and codes of practice approved by Academic Council for programmes of study.
- 3. Subject to the Act:
 - a) there shall be two categories of Examiners, Intern Examiners and Extern Examiners;
 - b) the Intern Examiners shall be those persons who have been approved by the Academic Council, together with those who are Examiners by virtue of their appointment by the University or by the National University of Ireland;
 - c) the Academic Council shall nominate Extern Examiners for appointment by the National University of Ireland;
 - d) the Senate of the National University of Ireland shall appoint such and so many Extern Examiners to the University as the University shall from time to time recommend, and the functions of those external examiners shall be determined by the Senate, with the concurrence of the University;
- 4. Subject to the Act, the Academic Council may determine any other matter related to the conduct of assessments

CHAPTER 8 APPEALS IN RELATION TO THE RESULTS OF EXAMINATIONS

- 1. The Academic Council shall establish a committee to consider appeals in relation to the results of examinations.
- 2. The Academic Council shall determine the procedures to be followed by the committee where considering appeals by students relating to examination results.

CHAPTER 9 OFFICERS OF THE UNIVERSITY

1. In addition to the President, Full Professors, Professors, Associate Professors and Assistant Professors (also known as Lecturers), there shall be a Registrar, a Bursar, a Librarian and such other officers of the University as the Governing Authority may from time to time determine.

CHAPTER 10 THE REGISTRAR

- 1. Subject to the overall authority of the President, the Registrar shall be the senior academic officer of the University, and shall hold the offices of Deputy President and Vice-President for Academic Affairs.
- 2. The Registrar shall be entitled to hold office for a period of ten years save in the event of the retirement, resignation or removal from office of the Registrar before the completion of the term of office. The Registrar shall be eligible for reappointment for a period of up to ten years, as recommended by the President and approved by the Governing Authority.
- 3. With due regard to fair procedures, the Governing Authority, upon recommendation of the

President, may remove the Registrar from office.

- 4. The Registrar shall be a member of the Academic Council in accordance with Chapter 6 of this Statute and the major roles and responsibilities of the Registrar are as follows:
 - a) the Registrar shall be responsible for the meetings of the Academic Council, shall prepare and issue the summons for its meetings, shall be responsible for its business, records and correspondence, shall act as secretary to the Academic Council and shall act as Chair when requested to do so by the President;
 - b) the Registrar shall be responsible for administrative matters relating to academic courses including quality of academic programmes;
 - the Registrar shall be responsible for student recruitment, registration and conferring and for the maintenance of records in such manner and subject to such directions as may be prescribed;
 - d) the Registrar shall prepare and forward, under the direction of the President, all documents in relation to the National University of Ireland which the Chancellor or the Senate may require, and shall preserve copies of the same;
 - e) the Registrar shall have general responsibility for student affairs;
 - f) the Registrar shall carry out the instructions of the Governing Authority in such reasonable ways as the Governing Authority shall prescribe, and as are consistent with the responsibilities of the Academic Council, for the maintenance of discipline and good conduct in Students, and for the general business of the University;
 - g) the Registrar shall carry out duties in relation to the election by the Graduates of members of the Governing Authority as required of the Registrar by Statutes of the University;
 - h) the Registrar shall preserve all books, records, or documents committed to his/her care by the President or by the Academic Council.
- 5. In addition the Registrar shall undertake such other duties as required or delegated from time to time by the President.

CHAPTER 11 APPOINTMENT OF A REGISTRAR

- 1. In the event of the death or removal from office of the Registrar, or on receipt of notice of the Registrar's intention to resign from office, or at any time not less than one year before the expiry of the term of office of the Registrar, the Governing Authority shall determine the arrangements for the appointment of the next Registrar. These arrangements shall be designed to ensure the participation in the selection process of candidates of the highest quality, including candidates from outside the University, and shall include the appointment by the Governing Authority of a Search Committee and a Selection Committee.
- 2. The Search Committee, having sought the opinions of members of the University and appropriate persons external to the University, shall determine the qualities and qualifications required of candidates for the office of Registrar and the criteria to be employed in assessing the suitability of candidates for the office. The Search Committee shall then arrange for the international advertisement of the forthcoming vacancy and invite applications from suitably qualified candidates for appointment by the Governing Authority to the office of Registrar.
- 3. The Selection Committee shall consider all applications received for appointment to the office of Registrar and, having regard to the criteria set down by the Search Committee, shall take appropriate measures to assess the suitability of candidates and to determine which, if any, of the candidates is suitable for appointment to the office of Registrar.
- 4. In the event that the Selection Committee determines that one or more candidates is suitable, it

- shall recommend to the Governing Authority the candidate which it deems to be most suitable for appointment to the office of Registrar.
- 5. The Governing Authority may appoint the candidate recommended by the Selection Committee to the office of Registrar. If the Governing Authority determines that the recommended candidate is not suitable for appointment to the office of Registrar, the Selection Committee shall be requested to recommend another suitable candidate. The Selection Committee may, if one or more of the remaining candidates is considered suitable, recommend to the Governing Authority another candidate for appointment to the office of Registrar. The Governing Authority may appoint to the office of Registrar an alternative candidate recommended by the Selection Committee. The Governing Authority shall not appoint to the office of Registrar a candidate who has not been recommended by a Selection Committee set up in accordance with the provisions of this statute.
- 6. In the event that the Selection Committee decides that no candidate is suitable for appointment to the office of Registrar, or the Governing Authority decides that no candidate recommended by the Selection Committee is suitable for appointment, or a candidate appointed by the Governing Authority declines to accept the appointment, the Governing Authority shall recommence the procedures set out above from any stage which, having regard to all the circumstances, the Governing Authority determines to be appropriate.
- 7. There shall be an Acting Registrar in the event that the term of office of the incumbent Registrar expires before a new Registrar has been appointed by the Governing Authority, or before the person appointed to the office of Registrar by the Governing Authority has assumed office or if, for any other reason, the office of Registrar is temporarily vacant or the current Registrar is temporarily unable to discharge the duties of the office of Registrar.
- 8. The Governing Authority shall, on the nomination of the President, appoint a suitable person to the office of Acting Registrar.
- 9. For the duration of his or her term of office, the Acting Registrar shall, subject to the Act and the statutes of the University, fulfil the duties and responsibilities associated with the post of Registrar.

CHAPTER 12 – THE BURSAR

- 1. Subject to the overall authority of the President and by appointment of the Governing Authority, the Bursar shall be the Chief Financial Officer and an officer of the University.
- 2. The Bursar shall be the Chief Adviser to the President and to the Governing Authority on the financial management of the University.
- 3. The Bursar shall be answerable to the President and the Governing Authority for the management of the financial and physical resources of the University; for treasury and asset management; for resource allocation, financial planning and budgeting; for the management of the pension and other trust funds; for keeping proper records of the financial affairs of the University; for monitoring and supervising of subsidiary and associate companies of the University and for the negotiation and approval of all financial and commercial contracts on behalf of the University. The Bursar shall undertake such other reasonable duties as are delegated from time to time by the President. Nothing herein shall prevent the University from assigning any financial, capital or budgetary function to any staff member other than the Bursar on such terms as it may decide.
- 4. The Bursar shall *ex officio* be a member of the Finance, Remuneration and Asset Management Committee of the University and shall attend meetings of the Governing Authority when required to do so by the President or by the Chairperson of the Governing Authority.

- 5. The Bursar shall be entitled to hold office for a period of ten years save in the event of the retirement, resignation or removal from office of the Bursar before the completion of the term of office. The Bursar shall be eligible for reappointment for a period of up to ten years, as recommended by the President and approved by the Governing Authority.
- 6. With due regard to fair procedures, the Governing Authority, upon recommendation of the President, may remove the Bursar from office.

CHAPTER 13 VICE-PRESIDENTS

- 1. On the nomination of the President, the Governing Authority may appoint one or more Vice-Presidents.
- 2. The term of office of a Vice-President shall be determined by the Governing Authority on the recommendation of the President.
- 3. Subject to the foregoing, if for any reason the office of President is temporarily vacant or the current President is for the time being unable to discharge the duties of the office of President, Vice-Presidents shall continue in office.
- 4. For the duration of their appointment Vice-Presidents shall be answerable to the President or the President's nominee. The duties of a Vice-President shall be as delegated from time to time by the President, with the approval of the Governing Authority.
- 5. Vice-Presidents shall ex officio be members of the Academic Council.
- 6. Vice-Presidents shall attend meetings of the Governing Authority when required to do so by the President or by the Chairperson of the Governing Authority.

CHAPTER 14 ACADEMIC STRUCTURES

- 1. The University, to further its objectives in research, teaching and learning, shall be organised into Subjects, Schools and Colleges.
- 2. Subject to section 4 below, the School shall be the fundamental academic unit of the University. Subjects are organised to facilitate learning and teaching. The Academic Council may establish criteria for the recognition of subjects of the University and shall maintain a register of the subjects of the University. This Register will provide for subjects to be primarily affiliated with one school. The academic activities of the School may include research, scholarship, teaching and learning, the education and training of undergraduates, postgraduates, professionals and such other activities as further the objects of the University.
- 3. The College shall be the entity responsible for aligning the activities of individual Schools with the overall strategic objectives of the University and each School shall be affiliated with one College.
- 4. Where a College is created without an affiliated School, the College will encompass the role and responsibilities of both College and School; sections I, 2, 3, 4, 11, 12 and 13 of Chapter 17 (Schools) shall be interpreted so as to also apply to a College without an affiliated School; and the Head of College (by whatever name known) shall have the role and responsibilities of both Head of College and Head of School.
- 5. The Registrar shall keep a register of the Colleges of the University together with the Schools affiliated with each College. The Governing Authority may, by resolution, amend the said register but no amendment shall have effect unless and until the Academic Council, the appropriate College(s) and School(s) have had an opportunity of pronouncing an opinion upon the proposed change.

- 6. The Governing Authority, having consulted the Academic Council and the appropriate College(s) and School(s), may by resolution amend the register to retitle a College or School, to establish or abolish a College or School, to merge two or more existing Colleges or Schools or to alter or assign the College affiliation of a School.
- 7. The Governing Authority may, on the recommendation of the President and having consulted the Academic Council, establish Research Institutes (by whatever name known) which shall have the particular objectives of conducting and promoting research, including research-based postgraduate and postdoctoral education and training.
- 8. The Governing Authority, on the recommendation of the President and having consulted with the Academic Council, may establish Academic Centres, where this is necessary to further specific educational and/or research objectives of the University.
- 9. Each programme of study (programme) shall have a Governing Board (by whatever name known) established by the Academic Council, the composition and governance structure of which shall follow the policies and procedures approved by Academic Council. Where it is necessary to co-ordinate and promote specific academic objectives of the University, such boards may be created outside the remit of Schools and Colleges.
- 10. Where programmes of study, approved by the university, are offered by an agency of the university or a company controlled by the university or a third party, they shall be subject to oversight and review by the Academic Council or its appropriate committee.

CHAPTER 15 THE COLLEGES

- 1. Subject to the statutes and regulations of the University, the resources available to the University and such policies as may be determined by the Governing Authority and, where appropriate, the Academic Council, the function of a College shall be to support its constituent Schools in their research, educational and other activities. Without prejudice to the generality of these functions, the functions of a College shall include:
 - encouraging research and scholarly activity by members of the College and promoting the implementation of such policies on research and scholarship as the University may, from time to time, determine;
 - b. preserving and promoting within the College an environment conducive to teaching and learning, and promoting the implementation of such policies on teaching, learning and assessment as the University may, from time to time, determine;
 - c. ensuring there is effective cross-School collaboration;
 - d. making recommendations to the Academic Council on the academic content and regulations of the courses and programmes leading to the degrees and other awards of the College;
 - e. making recommendations on the academic content and regulations of courses and programmes of another College when requested to do so by the Academic Council or the Registrar;
 - f. recommending to the Academic Council the policies, procedures and standards for the examination and assessment of students registered for the courses and programmes of the College;
 - g. making recommendations on the admission of students to the undergraduate and postgraduate programmes of the College.
- 2. The management of a College shall be carried out by the Head of College in accordance with the Head of College's functions set down in section 8 of Chapter 16 (Heads of Colleges).
- 3. Each Full Professor, Professor, Associate Professor and Assistant Professor (also known as Lecturer) with tenure shall be a voting member of the College to which their School is

affiliated.

- 4. All other academic staff shall be non-voting members of the College to which their School is affiliated.
- 5. Students who represent a College on the Academic Council shall be non-voting members of that College.
- 6. Other members of the University or individuals who are not employees of the University who make an important contribution to the teaching or research activities of the College may, at the discretion of the College, be invited to attend and be heard at meetings of the College.
- 7. Each College shall appoint an Executive Committee whose functions shall be to advise the College on the development and implementation of policies and procedures and to assist the Head in managing the activities of the College. Membership of the Executive Committee shall be representative of the membership of the College and shall include the Associate Heads of College and Heads of School.
- 8. Each College shall hold such and so many meetings of the College as it deems necessary for the conduct of its business.
- 9. The President shall be entitled to preside at every meeting of a College or to nominate an individual to preside at any meeting of a College. Subject to this provision, the Head of College will preside at the meeting.
- 10. Subject to the Statutes and regulations of the University, a College may make such regulations as it considers necessary for the conduct of its business.
- 10. The College may establish such committees as it considers necessary to assist in the performance of its functions. The College may, from time to time, delegate any of its functions to the Head of College, the Executive Committee or to any other committee established by the College.

CHAPTER 16 HEADS OF COLLEGES

- 1. Heads of Colleges, by whatever name known, shall be appointed by the Governing Authority, on the recommendation of the President.
- 2. The procedures for appointment, which shall be determined by the Governing Authority after consultation with the College, shall ensure the participation in the selection process of candidates of the highest quality, which may include candidates from inside and/or outside the University. The Governing Authority shall, on the recommendation of the President, decide on the composition of the search board (if any), selection board or interview board and shall provide for representation of the College in so doing.
- 3. In special circumstances, the President may nominate any Professor, Associate Professor or Assistant Professor (also known as Lecturer) to be a Head of College for such period not exceeding twelve months as the Governing Authority may determine. The Academic Council shall be informed of such a decision by the Governing Authority.
- 4. With due regard to fair procedures, the Governing Authority, upon recommendation of the President, may remove a Head of College from office.
- 5. The term of office of a Head of College shall ordinarily be five years and a Head of College shall be eligible for re-appointment by the Governing Authority on the recommendation of the President following consultation with the Heads of School within that College for a period no longer than five years.
- 6. The Head of College shall provide academic leadership for the College and be responsible for leading and overseeing the strategy and development of the College in accordance with the University's strategy.

- 7. The Head of College shall oversee the academic, administrative, financial and other activities of the College and its constituent Schools (if any), overseeing alignment with University policies and strategy and shall be responsible to the President for ensuring proper performance of these functions.
- 8. Without prejudice to the generality of the foregoing paragraphs, and subject to the President's power of delegation under Chapter 3 above, the functions of the Head of College shall normally include:
- in consultation with Heads of School and other members of the College, preparing a strategic plan for the development of the College, and overseeing the development of strategic plans for its constituent Schools and units;
- b. in consultation with Heads of School and other members of the College, developing a strategy for research and teaching within the College;
- c. preparing a budget for the College and overseeing the preparation of the budgets of constituent Schools in accordance with approved budgetary principles;
- d. ensuring, as far as is practicable, the appropriate use of the financial and other resources allocated to the Schools and other activities of the College in accordance with approved budgets;
- e. providing such information as is required to prepare reports on the finances and other resources of the College when required to do so by the Bursar, President or the Governing Authority;
- f. as far as is practicable, ensuring that all academic and other activities of the College are carried out in accordance with the statutes, regulations and other written policies and procedures of the University, the policies and procedures determined by the Governing Authority and the Academic Council and the regulations and other written procedures of the College;
- g. presiding at meetings of the Executive Committee.
- 9. The Head of College, in consultation with the Heads of Schools of that College (if any), may appoint Associate Heads of College by whatever name known. The appointment of an Associate Head shall be for a period not exceeding five years and shall terminate on the resignation or retirement of the Head of College. However, if an individual has been appointed Associate Head during the two years preceding the termination of the Head of College's term of appointment, the President or his/her nominee shall have the authority to reappoint that same individual as Associate Head and the term of office of the reappointed individual shall not exceed the term of the successor Head of College. Associate Heads, by whatever name known, shall be members of the College Executive Committee.
- 10. The Head of College shall, with the approval of the College, present an annual report to the President on the activities and strategic development of the College.
- 11. Heads of Schools or other staff of the College shall make such information available to the Head of College as may be required for the effective performance of the functions delegated to the Head of College by the President.

CHAPTER 17 SCHOOLS

- 1. A School shall embrace the academic disciplines and subjects of any Schools, Departments, Centres or other academic units merged to make up the School.
- 2. The President shall assign or reassign each Full Professor, Professor, Associate Professor and Assistant Professor (also known as Lecturer) or other member of the staff of the University with full-time or part-time academic duties as being a member of one School and that member of staff is then responsible to the Head of that School for the satisfactory performance of his or her

duties. In cases where a member of staff is appointed to more than one School, one of the Schools shall be identified as the primary one.

- 3. A Full Professor, Professor, Associate Professor or Assistant Professor (also known as Lecturer) or other member of the staff with full-time or part-time academic duties and membership of one School of the University may, with the consent of the relevant Heads of School, become affiliated with another School or Schools; however, no rights accrue to the member of staff as a consequence of such affiliation.
- 4. A Full Professor, Professor, Associate Professor and Assistant Professor (also known as Lecturer) or other member of the staff of the University with full-time or part-time academic duties and membership of a School may, with the consent of the Head of School and of the relevant Director or Directors, become affiliated to one or more Research Institutes, and in so doing shall assume the duties and obligations and acquire the rights associated with membership of that Research Institute.
- 5. The President may, from time to time, assign other members of the staff of the University to a College, School, Academic Centre or Research Institute.
- 6. Each School shall be affiliated to a College for the purposes of deriving its financial and other resources.
- 7. Upon the recommendation of the Head of College, the President, having consulted the Academic Council, shall appoint the Head of School, by whatever name known. The Head of College shall consult with the members of the School and take all reasonable steps to determine their views and where possible achieve consensus on the appointment of the Head of School before making a recommendation to the President. Where the Head of College, having consulted with the members of the School, determines that the post of Head of School should be advertised inside and/or outside the University, the School shall be represented on any search, selection or interview panel.
- 8. Appointment to the Headship of a School shall normally be for five years, but the President may make appointments for terms of different duration provided such appointments are not greater than five years. Heads of School shall be eligible for re-appointment.

(There is a note in Statute 16 that this amendment shall not affect the terms or termination date of any appointment to the Headship of a School made before the enactment of Statute 16, i.e. 21 October 2014.)

- 9. In special circumstances, the President may nominate any Full Professor, Professor, Associate Professor or Assistant Professor (also known as Lecturer) to be Head of a School for such period not exceeding twelve months as the Governing Authority may determine. The Academic Council shall be informed of such a decision by the President.
- 10. The Head of a School shall manage the research, teaching and learning, administrative, financial and other activities of the School and shall have such delegated powers and authority as the President, having consulted the Head of College, deems necessary for the performance of these functions. A Head of School is responsible for all matters relating to the design, delivery, grading and quality assurance of subjects and modules within their School. While specific tasks may be assigned to module co-ordinators or other employees, responsibility remains with the Head of School.
- 11. A Head of Subject shall be appointed from within the members of the School by Academic Council for all subjects for which the School is responsible. The Head of Subject shall be responsible for such tasks as outlined in the academic regulations and/or policies approved by Academic Council from time to time and for such other tasks as may be determined by the Head of School. The role of the Head of Subject is primarily to support the Head of School (or nominee)

- by providing academic leadership in the relevant subject area. Where appropriate and subject to the approval of Academic Council a Head of School may act as Head of Subject(s).
- 12. Each School shall have a School Committee whose membership shall include all Full Professors, Professors, Associate Professor and Assistant Professors (also known as Lecturers) with tenure who are members of the School. The Head of School may invite other members of the staff and representatives of the student body of the School to attend and be heard at meetings of the School Committee. The function of the School Committee shall be to advise the Head of School on academic, financial and other matters relating to the management of the School. The School Committee shall meet as often as necessary for the performance of its functions, but not less than three times in each academic session.
 - 13. Each School shall have an Executive Committee whose functions shall be to advise on the development and implementation of School policies and procedures and to assist the Head in managing the resources of the School. Membership of the Executive Committee shall be representative of the membership of the School.
- 14. The Full Professors, Professors, Associate Professors and Assistant Professors (also known as Lecturers) and other staff who are members of a School shall carry out their duties in accordance with such policies and procedures as the Head of School, having consulted the School Committee, may determine.
- 15. The Academic Council may, on the recommendation of a College, make a recommendation to the Governing Authority to change the title of a School, establish or abolish a School or merge two or more Schools.

CHAPTER 18 RESEARCH INSTITUTES AND ACADEMIC CENTRES

- The Governing Authority, on the recommendation of the President, and having consulted the Academic Council, may establish Research Institutes, and, having done so, shall put in place such arrangements as are necessary for the proper governance, management, development, financing and other resourcing of the Institutes.
 - The President, or any person delegated by the President to manage the Institute shall appoint a Full Professor, Professor, Associate Professor or Assistant Professor (also known as Lecturer) or other suitably qualified person to be Director and to manage the activities of the Research Institute. The Director shall have such delegated powers and authority as the President deems necessary for the performance of his/her duties, and shall be responsible to the President or his/her nominee for the performance of these functions.
- 2. The Governing Authority, on the recommendation of the President, and having consulted the Academic Council and the Head of the relevant College, may establish Academic Centres and shall appoint a Full Professor, Professor, Associate Professor or Assistant Professor (also known as Lecturer) or other suitably qualified person to be Director and to manage the activities of the Centre. Academic Centres will be associated with a College or a School for the purpose of deriving their resources. The staff of the University associated with an Academic Centre shall retain their primary affiliation and responsibility to a School.
- 3. The Governing Authority may, upon the recommendation of the President, retitle or abolish a Research Institute, or merge two or more existing Research Institutes
- 4. The Governing Authority may, with the approval of the President and having consulted Academic Council, retitle or abolish an Academic Centre, or merge two or more existing Centres.
- 5. The Governing Authority may, upon the recommendation of the President, merge two or more

existing Research Institutes and Academic Centres.

CHAPTER 19 FACULTY

- 1. The Academic Staff of the University (Faculty) shall comprise Full Professor, Professor, Associate Professor, Assistant Professor (or Lecturer). The Professors of the University shall comprise Full Professors and Professor. The Professors of the University shall comprise the constituency so designated in section 16 (2)(d)(i) of the Universities Act, 1997.
- 2. The Governing Authority, having due regard to the resources available to the University, may approve the appointment of such and so many Faculty members as it deems necessary to carry out the academic activities of the University.
- 3. The Registrar shall keep a register of those appointed as Full Professor or Professor (Professorships) which shall contain the name of the current holder of each professorship. Academic Council may amend the register to add new Professorships, amend the title of a Professorship or delete a vacant Professorship.
- 4. Faculty shall be appointed on the basis of proven excellence in research, scholarship or teaching in their disciplines and in accordance with the procedures established by this statute.
- 5. Faculty shall carry out their duties with due regard to the statutes and regulations of the University and the policies and procedures determined by the Governing Authority and shall engage in research and scholarship, shall instruct students of the University and shall perform such other appropriate duties as the President, Head of College, Head of School or Research Institute Director or such other senior member of staff to whom the President has delegated the appropriate authority may reasonably assign to them. Faculty shall serve on such committees and perform such administrative functions as may be required.
- 6. The duties of Faculty shall include:
 - a) supporting the Head of School in the development and administration of the School;
 - b) supporting the Head of Subject in the development of their subject area through research, scholarship, teaching and administration; providing academic leadership and contributing to the development of their disciplines through research, scholarship and teaching;
 - c) serving as members of such Colleges as the Academic Council may determine and contributing to the planning, development of the research, educational and other activities of the College or Colleges;
 - d) contributing to the planning, development and regulation of the academic affairs of the University;
 - e) representing the University on external bodies when so appointed by the Governing Authority or the President.
- 7. The Governing Authority, on the recommendation of Academic Council, has approved a policy and procedure for the award of tenure to Faculty members.
- 8. Subject to the Act, Faculty shall be officers of the University and, unless otherwise specified in a statute, shall enjoy tenure of office until they retire in accordance with the terms of their contract of employment or resign, die, are dismissed in accordance with the procedures established by statute or become incapable by reason of physical or mental infirmity from continuing in office.
- 9. The Governing Authority may, with the approval of the Academic Council, determine that other members of the staff of the University or its teaching hospitals shall be titled Full Professor, Professor, Associate Professor, Assistant Professor or Professor of Practice but the provisions of this statute shall not apply to such persons by reason only of their title. Distinguished persons who are not employees of the University shall be titled Adjunct Professor but the provisions of this statute shall not apply to such persons by reason only of their title.

- 10. Notwithstanding anything contained in this statute, Full Professors appointed by the National University of Ireland to Professorships of University College Dublin before the commencement of the Act shall be Professors of the University until they retire or resign, die, are dismissed in accordance with the procedures established by this statute or otherwise or become incapable by reason of physical or mental infirmity from continuing in office and they shall continue to enjoy terms and conditions of service no less beneficial than those enjoyed immediately before the commencement of the Act and which terms and conditions shall, unless they are varied by agreement, continue to apply to such Professors and shall be exercised or imposed by the University or the President as may be appropriate while such Professors are employed by the University.
- 11. Full Professors, Professors, Associate Professors may be appointed either as a result of promotion or competition. Assistant Professors shall be appointed by competition.
- 12. The processes and procedures for promotion shall be approved by Governing Authority, following consultation with Academic Council. The Governing Authority shall review the promotions process from time to time and receive regular reports on its operation.
- 13. The Governing Authority shall approve from time to time the procedures for making appointments to posts which are to be filled by competition. Such procedures shall be in accordance with the law, be designed to ensure the appointment of high quality candidates, shall involve the establishment of an assessment board which shall consist of suitably qualified persons, shall involve internationally recognised experts in the subject who are not employees of the University and shall include international public advertisement of the appointment.
- 14. The remuneration of staff of the University shall be as determined, from time to time, by the Governing Authority on the advice of the Finance, Remuneration and Asset Management Committee and in accordance with the Act and any relevant local and national agreements.
- 15. All staff shall carry out their duties with due regard to the statutes and regulations of the University and the policies and procedures determined by the Governing Authority and subject to the authority of the President or of a Head of School or such other senior member of staff to whom the President has delegated the appropriate authority.
- 16. The Governing Authority, on the recommendation of the Academic Council, may confer the title of "Emeritus" upon any Full Professor, Professor, Associate Professor, Assistant Professor (or Lecturer) on or after retirement, in recognition of meritorious services to the University. The title of "Emeritus" shall be held only as long as the person concerned does not hold another office of a similar character. An Emeritus appointee shall not be entitled to membership of the Academic Council.

CHAPTER 21 GENERAL INTERPRETATION AND LEGAL REFERENCES

In the interpretation of the statutes and regulations of the University the following words and expressions shall have the meaning hereby assigned to them, except where the context otherwise requires;

- 1. "The Academic Council" means the Academic Council of the University constituted under the Universities Act, 1997.
- 2. "The Act" means the Universities Act, 1997.

- 3. "The Bursar" means the Chief Financial Officer of the University.
- 4. "The Charter" means the Charter of University College Dublin and shall include any Supplemental Charter.
- 5. "Chief Officer" means
 - a) the person appointed in accordance with the Universities Act, 1997
 - b) the President of the University continued in office for the purpose of the Universities Act, 1997 and includes a person acting in the office or performing the duties of a Chief Officer.
- 6. "Employee" means a person employed by the University in any capacity, and includes an officer of the University.
- 7. "College" includes reference to Faculties.
- 8. "Examination" means any test of learning or skill prescribed by statute or regulation as a qualification for any degree or other academic distinction.
- 9. "Financial Year" means the date from which the financial year shall be fixed by the Governing Authority.
- 10. "Functions" includes powers and duties.
- 11. "Governing Authority" means the Governing Authority of the University.
- 12. "Graduate" means a graduate of the National University of Ireland who is a member of the University and includes all students of University College Dublin on whom a degree of the National University of Ireland was conferred as a result of their studies in University College Dublin.
- 13. "The Higher Education Authority" means the body established by the Higher Education Authority Act, 1971.
- 14. "The Minister" means the Minister with responsibility for education.
- 15. "The National University of Ireland" means the University by that name in Dublin, constituted and founded by Charter in pursuance of the Irish Universities Act, 1908.
- 16. Officer" includes:
 - a) a permanent full-time member of the academic staff of the University;
 - b) the Chief Officer;
 - c) a person who immediately before the commencement of Part I of the Act is an officer of University College Dublin; and
 - d) such other employees as the Governing Authority may from time to time determine.
- 17. "The President" means the Chief Officer of the University.
- 18. "The Registrar" means the senior academic officer of the University.
- 19. "Regulations" means regulations made at the discretion of the Governing Authority under or pursuant to any provision of the Universities Act, 1997, the Charter or the statutes.
- 20. "The Senate" means the Senate of the National University of Ireland.
- 21. "Session" means the academic year commencing on a date determined by the Governing Authority.
- 22. "The statutes" means the statutes from time to time in force for the regulation of the affairs of the University made by the Governing Authority in pursuance of the Universities Act, 1997 and includes statutes of University College Dublin continued in force by the aforesaid Act.
- 23. "The University" means the National University of Ireland, Dublin, a constituent University of the National University of Ireland
- 24. "University College Dublin" means the former constituent college of the National University of Ireland.

- 25. "Visitor" means the Visitor to the University or a person appointed under section 19 of the Universities Act, 1997 to be a Visitor for any purpose under the Act.
- 26. Words importing the masculine gender shall include the feminine gender and likewise words importing the feminine gender shall include the masculine gender.
- 27. Words in the singular include the plural, and words in the plural shall include the singular.

Legal References

ⁱUniversities Act 1997, Section 12

[&]quot;Universities Act 1997, Section 13

iii Universities Act 1997, 4th Schedule, paragraph 2

iv Universities Act 1997, Section 25 (2)

^v Universities Act 1997, Section 15 (3)

vi Universities Act 1997, Section 13 (1)

vii Universities Act 1997, Section 18 (1)

viii Universities Act 1997, Section 27 (1)

ix Universities Act 1997, Section 28 (1) (a)

^{*}Universities Act 1997, Section 27(1)

xi Universities Act 1997, Section 27 (2)(e)

xii Universities Act 1997, Section 27 (2)(d)

Chapter 22

DATE OF COMMENCEMENT

Statute 25 hereby consolidates the amendments made to Statute 6 by Statutes 7, 8, 9, 12, 13, 15, 16, 17, 18, 19, 20, 21, 22, 23 and 24 and also updates the references to academic titles endorsed by the Governing Authority in May 2016 as approved by the University's Academic Titles Referendum.

Statute 25 shall come into operation on 12 December 20189. It may be cited as Statute 25 or "Consolidated Statute 6" of University College Dublin, National University of Ireland, Dublin.

Statute 6 (as amended) is hereby revoked.

Chapter 23 DATE OF ENACTMENT

Given under the Common Seal Of University College Dublin, National University of Ireland, Dublin 12 December 2018



Present when the Common Seal of University College Dublin

National University of Ireland, Dublin

was affixed:

Chairperson of the Governing Authority:

President of the University:

Eugene McCague